

STANDARD OPERATING GUIDELINE FOR NCFFF FAMILY TRANSPORT VAN (FTV)

In the interest of the firefighters (active/retired) and families of firefighters of North Carolina this document is to provide and acquaint members with the policies and procedures for the use of the Family Transport Vehicle (FTV). The NCFFF will provide upon request the 15 passenger transport van. From the time of call requesting support until all family functions are complete after the burial services. The requesting fire department shall be responsible for providing fuel for the van.

1. PURPOSE

To provide assistance to the family of a firefighter who has died in the line of duty or by natural death.

2. AUTHORIZED USE OF THE FTV

- a. Fallen Firefighter family services.
- b. Educational purposes of the FTV.
- c. State, Regional, and County memorial services.

3. NON-AUTHORIZED USE OF THE FTV

- a. Transport of NCFFF merchandise for sale or delivery.
- b. Transport NCFFF Board Members for meetings.
- c. Personal use by the Department in possession of the FTV.

4. PROCEDURE

- a. The Fire Chief or designee of the Fire Department of the fallen firefighter shall make a request to the NCFFF for FTV assistance.
- b. NCFFF will provide the FTV.
- c. The department requesting use of the FTV will provide fuel while in their possession.

5. POSSESSION OF THE FTV

- a. The FTV is titled and insured by the North Carolina Fallen Firefighters Foundation.
- b. The Fire Department that is selected to take possession of the FTV will be responsible for the maintenance and upkeep. All invoices for maintenance and repairs should be forwarded to the NCFFF Treasurer for payment.
- c. The Fire Department that is selected to take possession of the FTV will keep it in an enclosed building.
- d. The Fire Department that is selected to take possession of the FTV agrees to provide qualified drivers above the age of 21 with a valid NC driver's license.